Trustee Vacancies, Norwich Steiner School

Norwich Steiner School is currently seeking to enhance its Board of Trustees and has several vacancies for new trustees to join its small team of current trustees responsible for governance and oversight of the School. We are especially keen to hear from persons who have skills and/or experience in the safeguarding of children. This a voluntary role.

Norwich Steiner School is a registered charity and private school that has maintained a 'Good' Ofsted rating for many years.

Our mission is the provision of a Steiner-Waldorf curriculum for pupils aged 3-19 years, which inspires a lifelong love of learning and enables pupils to leave the school as balanced, mature, and free-thinking young adults, able to pursue their futures with confidence and self-belief. We aim to provide a rich and valid alternative to mainstream education, respectful of individual difference, which nurtures free and creative thinking, within the framework of an established and accredited qualification pathway.

Trustees work closely with the other trustees as well as the School to support its Values and Mission and to ensure appropriate governance and oversight of the School. Trustees are expected to attend trustee meetings and become involved in supporting other School activities from time to time. Trustee meetings are held face to face once every half term (6 times a year) during the school day.

For more information, please see the attached Trustee Job Description and the School Website

Recruitment and appointment process.

There are two stages to the recruitment and appointment process: -

Stage 1

Interested parties should complete a **Job Application Form** and **Self-disclosure for Regulated Activity form** and submit it along with a **copy of their CV** and an accompanying **covering letter** to: <u>wendy@norwichsteinerschool.co.uk</u> or return the pack in a sealed envelope marked **"Private & Confidential"** to:

> Wendy Madelin Administrative Manager Norwich Steiner School Hospital Lane NORWICH NR1 2HW

Candidates shortlisted shall be invited to discuss the role more fully with the Chair of Trustees and a nominated representative of the Senior Management Team of the Norwich Steiner School.

Stage 2

Those successful at Stage 1 will be invited to attend a formal interview with representatives from both the Trustees and the staff of the School, chaired by the Chair of Trustees.

Following a decision by the interview panel, successful candidates will be contacted by phone shortly thereafter.

Successful candidates will be required to undertake DBS and right to work checks, and will be asked to provide evidence of any stated qualifications.

Persons who have previously expressed an interest in becoming a trustee need not apply.